



Hugh Sexey C of E Middle School

Pastoral Support Assistant

ASAP

32hrs per week, term time only

Permanent contract

Grade 12 Pt 12 £28,598 per annum pro rata (Based on April 2025)

Actual Starting Salary £20,636

Hugh Sexey Church of England Middle School is seeking to appoint a caring, organised and enthusiastic Pastoral Support Assistant who is passionate about making a positive difference to the lives of young people. The successful candidate will be committed to supporting student wellbeing and achievement, building positive relationships with students and families, and providing effective pastoral support within a caring and inclusive school community.

Candidates will need to demonstrate:

- Passion for supporting young people's wellbeing and development.
- Ability to build positive relationships with students, families and staff.
- Excellent communication, listening and interpersonal skills.
- Experience working with children or young people, ideally in education.
- Understanding of safeguarding and child protection responsibilities.
- Ability to support students facing social, emotional, behavioural or attendance challenges.
- Strong organisational, administrative and record-keeping skills.
- Calm, resilient and professional approach to challenging situations.
- Proactive, solution-focused mindset.
- Ability to work effectively within a pastoral and safeguarding team.
- Commitment to inclusion, equality and helping every student succeed

What we can offer:

- Professional induction, training and continued professional development opportunities
- Staff benefits including reduced leisure centre membership and cycle to work scheme
- A staff assistance programme with specialist provider, PAM Wellness who provide a 24/7 free phone helpline, or face-to-face counselling for every employee in the Wessex family
- Exciting opportunities as part of a growing multi-academy Trust
- Eligible for generous Local Government Pension Scheme

To apply for this position, please complete a support staff application form, (available on the Wessex Learning Trust website [Wessex Learning Trust](#)), together with a letter of application for the attention of the Headteacher, Mr Matt Drew. Your letter should be no more than two pages of A4, detailing your experience to date and why you are the best candidate for the position.

Closing Date: Friday 25th September 2026 at 12 noon

Interview Date: Thursday 1st October

Early applications are encouraged; we reserve the right to close this advert prior to the closing date

The Wessex Learning Trust is committed to safeguarding young people and promoting the welfare of children, and all staff appointed will undergo online checks and will be required to undertake an enhanced Disclosure and Barring Service Check.



Part of the
Wessex Learning Trust