



Job Description

Key Stage Two Teacher

Reporting to:	Headteacher
Purpose	The Teacher will: <ul style="list-style-type: none">• Maximise pupil achievement and standards by effective teaching and the creation of a safe and secure learning environment• Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document and the National Teacher Standards• Support personal development and well-being of pupils• Contribute, wherever possible, to the wider effectiveness and success of the school
Key Responsibilities	Teaching <ul style="list-style-type: none">• Plan, independently or with colleagues, and teach well-structured lessons to assigned classes, following the school's plans, curriculum, and schemes of work• Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment• Adapt teaching to respond to the strengths and needs of pupils• Set high expectations which inspire, motivate and challenge pupils, and securing a good standard of pupil behaviour by establishing appropriate rules and high expectations of conduct• Promote good progress and outcomes by pupils recognising levels of attainment, setting targets and assisting colleagues in the setting of targets for improvement, monitoring progress and using appropriate teaching strategies in the light of this• Demonstrate good subject and curriculum knowledge• Participate in arrangements for preparing pupils for external tests Whole-school organisation, strategy and development <ul style="list-style-type: none">• Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision• Make a positive contribution to the wider life and ethos of the school. Liaise with parents and carers (and other agencies as required) through informative reports on progress, achievements, concerns and matters relating to pupil's academic and pastoral well-being• Lead a curriculum subject across the school

Additional duties and Information

- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach
- Attend and participate in relevant meetings as required.
- Participate in training and other learning activities and performance development as required.
- Assist with the supervision of pupils out of lesson times, including before and after school and at lunchtime.
- Accompany pupils on visits, trips and out of school activities as required and take responsibility for a group under the supervision of the teacher.

Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

Communication

- Communicate effectively with pupils, parents and carers

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues
- Undertake any reasonable duties requested by the Headteacher to support the smooth running of the school.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

PERSON SPECIFICATION – Teacher

Categories	Essential/ Desirable	Application Form	Interview/ Task
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Qualifications & Experience

Qualified teacher status	E	X	
Degree	E	X	
Successful teaching experience in KS2	E	X	X

Abilities, skills and knowledge

Knowledge of National Curriculum	E	X	X
Knowledge of effective teaching and learning strategies	E	X	X
Ability to adapt teaching to meet pupils' needs	E	X	X
A good understanding of how children learn	E	X	X

Personal Qualities

A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school	E	X	X
High expectations for children's attainment and progress	E	X	X
Ability to work under pressure and prioritise effectively	E	X	X
Commitment to always maintaining confidentiality	E	X	X

Other factors

Good ICT skills, particularly using ICT to support learning	E	X	
Knowledge of guidance and requirements around safeguarding children	E	X	
Commitment to maintaining confidentiality at all times	E	X	X
Commitment to safeguarding and equality	E	X	X
A sound knowledge of the SEND code of practice	D	X	X